



**HEALTH INFORMATION TECHNOLOGY EXCHANGE OF CONNECTICUT
EXECUTIVE COMMITTEE REGULAR MEETING
NOVEMBER 5, 2012 MINUTES
4:30 PM – 6:00 PM
CONNECTICUT DEPARTMENT OF PUBLIC HEALTH**

COMMITTEE MEMBERS PRESENT: Dr. Jewel Mullen, Chair, Dan Carmody (phone), Kevin Carr (phone), Mark Masselli (phone)

HITE-CT & HIT: John DeStefano, Christine Kraus, Minakshi Tikoo (HIT Coordinator)

DPH and STATE AGENCY REPRESENTATIVES: Marianne Horn (DPH), Karen Buffkin (OPM), Barbara Parks Wolf (OPM), Joan Soulsby (OPM)

CALL TO ORDER

M. Horn recognized a quorum and called the meeting to order at 4:45 PM.

REVIEW OF MINUTES

MOTION: Upon a motion made and seconded by D. Carmody and K. Carr, respectively, the Executive Committee moved for adoption of the minutes from October 22, 2012. All in favor; no opposed. **Motion passed.**

BOARD OF DIRECTORS MEMBERSHIP

M. Horn received five resumes of attorneys from the CT Bar Association for the HITE-CT Board vacancy for an attorney with background and experience in the field of privacy, health data security or patient rights. J. Mullen forwarded these names for Board membership consideration to Melissa Stine at the Governor's office. She also forwarded on other recommendations received to appointing legislators.

CTO UPDATE

J. DeStefano reported that the draft IAPD is expected to be completed and submitted this week to CMS for an initial review. M. Tikoo coordinated this effort with J. DeStefano and the DSS team. M. Tikoo explained that the IAPD requests 90% Federal Financial Participation (FFP) for the Connecticut Department of Social Services (DSS) efforts to create a Medicaid Provider Directory, create a Medicaid Health Information Service Provider (HISP), a Medicaid member portal and to support related HIT activities. DSS is requesting \$ 4,926,186 of additional funds (\$3,000,282 for FFY 2013 and \$1,925,904 for FFY 2014) to implement the various Medicaid related projects to move the incentive payment program to the next phase of the HITECH landscape. DSS will submit the draft IAPD to CMS for an informal review. They should provide feedback within 2-3 weeks. Based on the feedback, we will edit the IAPD and DSS will send the formal IAPD. HITE-CT is named as the sole source to manage the project for approximately \$3.6M. The 10% match is already an approved line item in the budget.

OTHER BUSINESS

C. Kraus reported that HITE-CT, as a quasi-public agency, is ineligible to have a 401(k) Plan. The 401 (k) set up January 2012 by Paychex has been frozen and all employer and employee contributions were stopped as of 10/26/12. In lieu of the 401(k) Plan, C. Kraus and J. DeStefano have set up approved State 457 Plan accounts through ING for their employee contributions. C. Kraus noted that ING has a 401 (a)

Plan that HITE-CT can adopt for their employer contributions. D. Carmody asked her to research other plans and compare costs. C. Kraus will send out a summary of plans and costs prior to the next Board meeting, as the issue needs to be resolved before year end so HITE-CT can catch up on all employer contributions.

C. Kraus reported that she will be meeting with one of the state auditors to discuss an audit of HITE-CT. She will report back at the next Board meeting.

PUBLIC COMMENT

No public comment

EXECUTIVE SESSION

Pursuant to CGS Sec. 1-200(6)(B) Strategy and negotiations with respect to a pending claim with the Axway contract.

MOTION At 5:00 p.m. a motion was made and seconded by D. Carmody and K. Carr, respectively, to move into Executive Session to discuss attorney-client privileged communications relating to the strategy and negotiations with respect to a pending claim with the Axway contract. J. DeStefano, C. Kraus, M. Tikoo, K. Buffkin, B. Parks Wolf, and J. Soulsby were invited to attend. All in favor. **Motion passed.** Executive Session ended at 5:35 p.m.

ADJOURNMENT

A motion was made and seconded by J. Mullen and D. Carmody, respectively, to adjourn. All in favor. **Motion passed.**

The meeting adjourned at 5:35 PM.

SCHEDULE OF MEETINGS: November 13, 2012- Special Meeting